

# Statutes of the International Society for Theoretical Chemical Physics

## – Bylaws –

### Article 1.

The International Society for Theoretical Chemical Physics (hereinafter called the “Society” and abbreviated as ISTCP) has been founded. The Society is an informal association of scientists working in the field of theoretical chemical physics.

### Article 2.

The aim of the Society is to disseminate and promote theoretical methods and models in chemical physics and the application to chemical physics phenomena.

### Article 3.

The Society is governed by a President, four Vice Presidents, and a Board of Directors consisting of a maximum of 50 members. Consideration of gender and geographical diversity is encouraged during the election of the President, Vice-President and Board members. There is also an Honorary Board elected by the Board of Directors.

### Article 4.

National Representatives are elected by the Board of Directors and automatically become members of the Society. Everyone active in practicing the field of theoretical chemical physics, in its broadest sense, can become a member of the Society. The membership is free. Members can join the society through a National Representative who will report to the President.

### Article 5.

New members of the Board of Directors are elected by the Board amongst the most distinguished members of the Chemical Physics community in a secret ballot by an absolute (50% plus one) majority. The voting, which must occur at the Board meeting, will be preceded by distributing the nomination materials for each proposed candidate, including a short summary of nominee’s accomplishments. The Board members are expected to be present at the Board meetings. The Board membership is automatically terminated after two consecutive absences. Members of the Honorary Board do not have such obligation. The meeting quorum for votes is 50 % of the Board members being present.

### Article 6.

The President and Vice Presidents are elected amongst the members of the Board of Directors for a three-year term. The election will be in a secret ballot at a Board meeting and will require an absolute majority.

### Article 7.

The Society will organize worldwide triennial conferences and may also organize regional meetings on topics within the scope of its scientific reach and competence. The President, after consulting with the Vice Presidents and the Board of Directors, may decide that other conferences are organized under the auspices of the Society or as satellite meetings of the triennial ISTCP congresses.

### Article 8.

Any change in the Statutes has to be approved by a two thirds majority of the votes of the Board of Directors present at the plenary meeting organized during a triennial ISTCP congress. All decisions at the meeting will be communicated to the full Board of Directors for ratification.

## Article 9. **Rules for organization of ISTCP Congresses**

Rule 1. The Board of Directors makes decisions regarding the venue and the Local Organizer of each ISTCP congress. Such decisions are made by a simple majority during the Board meeting held at the preceding congress.

Rule 2. The Local Organizer is solely responsible for the financial matters of the Congress and should organize the congress such that

- a) an effort is made to make it as affordable as possible for all participants, in particular to the PhD students
- b) financial support for invited participants is distributed in a transparent manner
- c) the Local Organizer of the Congress is responsible for the maintenance of the Society web page for three years
- d) the Scientific Committee of the Congress is established at least two years in advance of the meeting, at least half of its members consists of the members of the Board of Directors
- e) members of the Board of Directors should be given a possibility to present a talk at the Congress, if they are willing to speak
- f) the duration of the talks is determined by the Local Organizer.

Rule 3. The Local Organizer will be the Chair of the Congress and the President of the Society will be Co-chair.

Rule 4. Publication of the Proceedings of the Congress is encouraged and it is expected that the Chair and Co-Chair will be responsible.

Rule 5. The selection of the invited and contributing speakers is a shared responsibility of the Local Organizer and the Scientific Committee.

Rule 6. The detailed program of the Congress is set up by the Local Organizer. However, it has to be arranged to allow for the general Business Meeting of the Board of Directors, the National Representatives, and other interested parties. In order to schedule these meetings, the Local Organizer consults with the President of the Society.